**Summary Sheets for Science (Biology):**

**OVERVIEW:** Before each unit exam, you will make a one-page summary of a course’s content made as a study tool in preparation for an exam.

**TO INCLUDE:**

* The most important ideas/key concepts
* Important definitions, terms, experiments, and structures
  + **TIP:** Refer to your yellow “Key Vocab and Concepts” sheet for the unit
* Diagram of important processes with necessary annotations
* Comparison charts of different processes/experiments/functions
* Any important formulas and an example of how to use them
* All important diagrams/pictures from the unit; be sure to annotate!

**FORMAT:**

* Use ONE SIDE only of a blank, white piece of printer paper (8.5” x 11”)
* Use landscape orientation
* Write your name and the date in the upper right-hand corner
* Fill-out ONE side of the paper with the information for the unit

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**PROCESS:**

Step 1: Decide what information to include

-Refer to class notes, the yellow “Key Vocab and Concepts” sheet, the Unit Exam Study Guide  
Step 2: Organize the sheet (see “FORMAT” on the other side)  
Step 3: Condense the information so that it fits onto one page  
Step 4: Transfer the information and annotate everything

**GRADING RUBRIC:**

|  |  |
| --- | --- |
| ***Category*** | ***Points Possible*** |
| Completion | /4 |
| Color coding/visuals/pictures | /1 |
| Minimal words | /1 |
| Connections between concepts | /1 |
| All key concepts included | /1 |
| Effort | /1 |
| Neatness/Formatting | /1 |
| **Total** | **/10** |

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